

# Meaningful Use Program Manager - Greater Chicago area

## Job Description:

The Program Manager for Meaningful Use (MU) has responsibility for the management and delivery of the Meaningful Use Program. He or she is responsible for the successful planning and execution of all projects related to meaningful use, and will oversee the meaningful use planning office. This includes the coordination, monitoring, and status reporting of all clinical and technological components related to the demonstration of meaningful use across the organization.

The role oversees the functional areas responsible for the following:

- (1) interpretation and definition of the MU regulatory requirements
- (2) creation of a comprehensive project schedule with resource allocation and budget monitoring
- (3) comprehensive program for EHR certification
- (4) support and coordination all MU working groups
- (5) coordination of communication and project status across the organization

The successful candidate must be able to lead as well as work in collaboration with both IT and operational teams in order to facilitate the implementation and full adoption of certified EHR technology across the organization.

The demonstrated responsibilities and skill required to successfully fulfill this role include:

- Provide leadership and strategic direction for developing the MU Program Office, policies, procedures and standards.
- Budgetary management and oversight for the implementation and adoption of MU-compliant EHRs.
- Lead work with Operational Leaders, IS Project Managers and operational teams to plan, implement and optimize clinical systems that support meaningful use initiatives.
- Meet with key stakeholders and generate consensus for necessary Initiatives.
- In conjunction with financial management staff, manage and track the budget and expenses against the project deliverables.
- Maintains an ongoing working knowledge of all applicable Federal, state, and local laws and regulations related to meaningful use.
- Serve as the Subject Matter Expert for all aspects of the HITECH Act.
- Serve as the champion and change manager for all meaningful use related projects.
- Serves as a positive role model for encouraging others to embrace operational changes associated with the EHR implementation and optimization efforts.

- Demonstrate leadership, collaboration, critical thinking, and teamwork in addressing decisions and resolving issues.
- Ensure policies and procedures are developed and updated as necessary to coincide with regulatory requirements and system utilization.
- Manages projects as assigned with attention to detail, expected outcomes, and timelines.
- Maintain current technical knowledge and expertise in the functional areas under the purview of this position.
- Anticipate and plan for overlap technology challenges related to ICD-10 conversion, HIPAA 5010, and new federal IT security regulations.
- Work with diverse stakeholders to develop MU program, using critical thinking to triage issues, and continuously evaluate methods to improve all CMS reporting process.
- Collaborate with multidisciplinary teams
- Develop initiative plans, guidelines, project timelines, system requirements, and milestone maps in collaboration with operational, nursing, medical staff leadership.

#### OTHER FUNCTIONS AND RESPONSIBILITIES

The program manager must have a good understanding of the project management process.

Must have strong communication skills and team motivation.

Must display good leadership, organization, and presentation skills.

## QUALIFICATIONS

A minimum of five years experience managing complex EHR implementation and optimization projects across a health care organization is necessary.

Demonstrated success in clinical system implementation, software engineering, progressive project and process management, change management is required.

Demonstrated budgetary skills.

#### PREFERRED QUALIFICATIONS:

Experience in Healthcare IT

Ability to interact well with all levels of leadership

#### LICENSES/CERTIFICATIONS

An advanced degree In Nursing, Information Systems, or Health Care