



# EHR & Practice Management Consultants

## Template Customization

Congratulations, if you are inquiring about template customizing on your EHR and/or Practice Management System then you likely have already chosen and implemented a system. Since you have extended so many resources getting to this point we feel this service will help you get the most benefit out of the critical decisions already made. Template customizing allows the user to utilize your chosen system in an extremely efficient manner and have even greater meaningful use of your system.

Many practices in the past may have purchased and implemented systems but have not truly customized their templates. Perhaps, you did not have someone of technical expertise on staff or this person may be on staff but does not have enough time to make all the necessary changes. As a practice you may not want to hire a full-time staff member to make these changes. For all these reasons we have decided to provide template customization as a service. Therefore, as a service you can outsource your template customizations to us.

We can help eliminate any frustrations built up within the staff due to awkward methods of data entry. As well as having difficulty in pulling reportable data from dictated items. Most likely, the dictation was needed in the first place because the provider did not feel the system could capture this information in a quick enough manner because the template was not set up to his/ her liking. Some fields of entry may not be in the desired locations and others may not even be available. This issue commonly applies to all practices in one form or another because the system was not set up for that particular provider but for all providers of that particular specialty. This is due to the software vendors attempting to satisfy the needs of many practices' electronic record keeping needs with only one solution.

Our team of computer software specialists can customize all and any templates desired by your staff. Making your system easier to use would help increase staff moral and create many synergies within your newly acquired technologies. From physicians to receptionists, all functions of your organization will soon be at ease using all the templates on your system.

# Pricing

Please contact us at (800)376-0212 or [vanessarose@ehrpmc.com](mailto:vanessarose@ehrpmc.com)

# Payment Schedule

This agreement should be present during on-site customization estimate. Upon approval of estimate 30% down payment is required. On completion of templates 50% of the definite hourly total will be required. The remaining 20% of the agreement will be billed upon integration of templates. Total balance is to be paid within 15 days after final invoice date. If there are any questions regarding this agreement please contact our office at (800) 376-0212 or email [vanessarose@ehrpmc.com](mailto:vanessarose@ehrpmc.com)

# Acceptance

On behalf of EHR & Practice Management Consultants (EHRPMC) we look forward to assisting you and your practice/facility in the healthcare marketplace. Please indicate, by signing below and return by fax to 847-779-0348.

Approved by name \_\_\_\_\_ Date \_\_\_\_\_

Approved by Signature \_\_\_\_\_ Contract Amount \$ \_\_\_\_\_

Practice Name \_\_\_\_\_ Estimated Hours \_\_\_\_\_

Definite Hours \_\_\_\_\_

*Thank you for considering us in your Template Customization Process!*